

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH**  
**BLOCK FC, SECTOR III, SALT LAKE CITY, KOLKATA - 106**

Ref. NITTTTR-K/20-21/PG/

Date: 25-09-2020


**NOTICE**

All M. Tech students of 1<sup>st</sup> Semester for the Session 2020-21 are hereby directed to visit the Institute for document verification, submission of self-attested copies of Certificates, submission of fees and admission in M. Tech during 28<sup>th</sup> September, 2020 to 6<sup>th</sup> October, 2020 (on all working days from 10.30 am. to 5.30 p.m.).

All the students must carry original and copies of Aadhar Card/Voter Card, Bank Pass Book (single a/c. of SBI), Date of Birth Certificate, Mark sheet and Admit card of Madhyamik/ICSE/CBSE Examination, Marksheet of Higher Secondary/ISC/CBSE, B. Tech Certificate and Marksheet, 2 Pass Port size photo (coloured preferably), if sponsored then NOC from employer, Migration certificate if passed from other University, if GATE qualified the GATE card, Registration Certificate of B. Tech and Caste certificate if any (SC/ST/OBC).

No semester fee (1<sup>st</sup> Semester) will be collected after 6<sup>th</sup> October, 2020 under any circumstances.

Payment should be made through **SBI online Fees collection** mode only. Please mention **college code: 160** during transaction.

  
(Prof. Subrata Chattopadhyay). 25/09/20  
P Q Coordinator



**NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH, KOLKATA**  
Block FC, Sector – III, Salt Lake City, Kolkata - 700106

**Fee Structure for M. Tech Programme, Session 2020-21**

Sl. No.	Fee Structure	Amount (Rs.)	Remarks
1.	Admission Fee (Non-refundable)*	5,000/-	One time payable during Admission
2.	Caution Money (Refundable after duration of Course)	10,000/-	
3.	Tuition Fee	25,000/-	Per Semester
4.	Sports fee	200/-	
5.	Cultural fees	300/-	
6.	Laboratory fee & Library fee	1,000/-	
7.	Development fee	1,500/-	
8.	Medical Insurance Scheme (non-refundable)	2,000/-	Payable with 1 <sup>st</sup> and 3 <sup>rd</sup> semester fees
	<b>Total</b>	<b>45,000/-</b>	During Admission

- NB : For 2<sup>nd</sup> Semester fee Rs. 28,000.00 , 3<sup>rd</sup> Semester fee Rs. 30,000.00 and 4<sup>th</sup> Semester Fees Rs. 28,000.00
- PGET nominated candidates those who have paid the admission fee\* directly to MAKAUT, WB, shall not to pay the same but other candidates selected for admission through advertisement shall have to pay the admission fee\* at the time of admission.

  
(Prof. Subrata Chattopadhyay)  
P G Coordinator

  
(Prof. Debi Prasad Mishra)  
Director

## GENERAL TERMS AND CONDITIONS FOR M. TECH COURSES

### Admission Procedure for 2020-21 (For admission into M. Tech for 2020-21)

Document verification, Fees submission and certificates submission if any have to be carried out on or before 6<sup>th</sup> October, 2020 at any cost. This is for the 1<sup>st</sup> Semester of 2020-21. From the next Semester onwards, the particulars as given below will apply.

#### Fees for the remaining semesters:

Semester Fees should be deposited at the beginning of semester i.e. within prescribed date every year. However, students unable to deposit the semester fee within the above period may also deposit their semester fee within extended period (will be informed time to time) every year. Students who will pay the semester fee beyond the stipulated period shall have to pay an amount of Rs.2, 000.00 extra as late fine in addition to normal semester fee. No semester fee will be collected after the extended period as specified earlier under any circumstances. No separate notice will be served in this regard.

Semester Fee will be paid online. No other mode of payment is acceptable.

All kinds of fees levied from M. Tech students are non-refundable. Only Caution money is refundable and the same will be refunded after successful completion of the course or voluntary withdrawal from the course whichever is applicable. Refund of caution money deposit subject to submission of original money receipt meant for and clearance certificates from different departments as per prescribed format. The refundable amount of caution money will be reckoned after deducting all the demands raised by concerned departments. The decision of NITTTR Kolkata authority in this regard is final and binding.





## **University Fees**

In addition to semester fees, all M. Tech students shall have to pay Registration Fee, Development Fee, Examination Fee and other fees as demanded by the MAKAUT, WB from time to time.

## **Refund policy for voluntary cancellation of admission by the student**

Any candidate who desires to discontinue the M. Tech course immediately after his/her admission but before commencement of the M. Tech classes (session 2020-21), he/she shall have to make a declaration about his/her unwillingness through an affidavit from a notary public on Rs. 20.00 non-judicial stamp paper. In such cases, his/her candidature will be forfeited from the date of its acceptance. The last date of receiving applications for this purpose will be the date immediately preceding the date of starting M. Tech classes' session (2020-21).

In such cases, the entire fee collected from the student by the NITTTR, Kolkata after a deduction of the processing fee of Rs. 1,000.00 shall be refunded to him/her by the Institute.

Students want to discontinue from the date of starting of classes or onwards shall have to make a declaration about his/her unwillingness through an affidavit from a notary public on Rs. 20.00 non-judicial stamp paper. In such cases, his/her candidature will be forfeited from the date of its acceptance. He/she will get refund of his/her caution money within 07 days from the date of submission of his/her declaration in this regard. All Other fees already paid by him/her as on the date of receiving of his/her unwillingness will be forfeited.

## **Commencement of M. Tech classes**

The commencement of classes will be notified in our website and notice board.



### **Mode of Selection**

The admission is based on PGET conducted by Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT). However, residual vacancies after filling up the PGET nominees, are being filled up through advertisement in leading newspaper / website: nitttrkol.ac.in. In such case preference is given in descending manner like 1) GATE qualified 2) PGET Qualified 3) General

### **NOC from Employer**

Sponsoring candidates should submit "No objection letter" in sponsoring authority's letterhead duly signed and stamped there at the time of admission.

### **Migration Certificate**

The M. Tech courses are affiliated by Maulana Abul Kalam Azad University of Technology, West Bengal and recognized by AICTE. Therefore, candidates from other Universities shall have to submit their migration certificate at the time of his/her admission.

### **Provisional enrolment**

Interested candidates may enrol their names in advance for residual vacancies. Such enrolment does not entail any guarantee for admission.

### **Readmission policy**

Students who apply for re-admission irrespective of semesters, he/she shall have to pay an additional non-refundable amount of Rs. 5,000.00 as **re-admission fee** along with other fees as usual.



### **Identity Card**

All students shall have to deposit a sum of Rs.200.00 for providing them with identity cards. The amount should be paid after due notification in this regard.

### **Affidavit**

Students shall have to submit three separate affidavits in prescribed formats in connection with "anti-ragging" declaration and for availing hostel facility. The cost of affidavit(s) will be borne by the student.

### **Hostel Accommodation**

At present NITTTR, Kolkata have two hostels and another one is under construction. Total Hostel accommodation is 60 (49 for Male and 11 for female). Allotment of hostel room, hostel seat rent and providing of meals etc. are being regulated by Hostel department.

### **Student Handbook – Code of Student Conduct**

All M. Tech students admitted in different streams shall have to read the "Code of Student Conduct" carefully and submit an undertaking that he/she should unconditionally obey all the provisions laid down there

NITTTR, KOLKATA authority reserves the right to increase the semester fees etc. at its own discretion and such enhancement will be final & binding to all students.

