राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान (एन.आई.टी.टी.टी.आर.), कोलकाता
(शिक्षा मंत्रालय, भारत सरकार)
National Institute of Technical Teachers' Training and Research (NITTTR), Kolkata
(Ministry of Education, Govt. of India)

No.: Dean Office (Acad.)/PG (M.TECH.)./2025-26   Date: 31/07/2025

M.Tech. admission through CCMT-2025
Physical Reporting, Balance Fee Payment, Document Verification and Hostel Admission
11th August 2025 (10.00 AM Onwards)

Reporting Venue:
PG Cell, Faculty and Academic Affairs, Chanakya Bhavan
National Institute of Technical Teachers' Training and Research, Kolkata
Block-FC, Sector-III, Salt Lake City, Kolkata-700106

1. **Before Physical Reporting:**
   - The institute fees will be adjusted as per CCMT 2025 received amount to the institute.

   For **balance fee payment (if any)**:

SCAN & PAY	Account Details for online payment:
[QR Code] UPI ID: nitttresearchkol@sbi	• Account Name: NITTTR, KOLKATA; • Bank Account No.: 10836428657 • Bank Name: State Bank of India; • Branch Name: (01612)-SALT LAKE (SECTOR-1) • Bank Address: DB-2 Sector-1, Kolkata, 24 Parganas (N), West Bengal, Pin-700064 • IFSC Code: SBIN0001612

   For query related to payment of balance fee payment, Kindly contact Mr. Utpal Chakraborty, Tech. Asst., PG Cell, Faculty and Academic Affairs, Contact: 033-66251944

   - All students are required to register for the Academic Bank of Credit (www.abc.gov.in)
   - **Fees Details : Institute Fee Structure:** Kindly refer **Annexure-1**
     Link : http://www.nitttrkol.ac.in/media/download/MTech/MTech_PhD_PGD_Fees_Structure_2025-26.pdf

2. **At the time of Physical Reporting:**

The candidates are informed to bring the following **<u>ORIGINAL</u>** documents **along with Two Copies of self-attested photocopies.**

A.	Institute Registration Form and Balance Institute Fee Receipt	
B.	Document for proof of date of birth: (In case date of birth is not mention in class X Marksheet, At that time Proof of Date of Birth along with the class X Marksheet are required)	
	Class X Marksheet/ certificate **OR** Proof of Date of Birth (Please specify)., if DOB not mentioned on Class X Marksheet	
C.	Photo ID proof as per Government of India norms	
D.	Mark sheet of class XII **or** Diploma Marksheets and Certificate (Applicable to Diploma Candidates only)	
E.	Grade/Mark sheets of qualifying examination (B.E./B.Tech./B.Arch) for all semesters	
	a.	1st to 8th Semester for B.E./ B.Tech. candidates **OR** 3rd to 8th Semester for Diploma to Degree (B.E./ B.Tech) candidates **OR** 1st to 10th Semester for B.Arch. candidates
	b.	Consolidated Mark sheet (Transcript)., if available
	c.	Undertaking for Result awaited (Refer: https://cdnbbsr.s3waas.gov.in/s301894d6f048493d2cacde3c579c315a3/uploads/2025/06/2025060242.pdf)
F.	a.	Degree Certificate/ Provisional Degree Certificate
	b.	Course Completion Certificate (If Provisional/ Degree Certificate is not available)
G.	Valid GATE score card (2023 or 2024 or 2025).	
H.	Certificate of category (SC/ST/OBC-NCL/EWS)	
	a. SC certificate	
	b. ST certificate	
	c. OBC-NCL certificate (issued on or after April 01, 2025)	
	d. EWS certificate (issued on or after April 01, 2025)	
	e. Caste Validity Certificate (In case of **Maharashtra State** candidate)	
I.	Declaration certificate for OBC-NCL/ EWS category (prescribed format available on CCMT website)	
J.	**Original certificate for Person with Disabilities (PwD)** if applicable, issued by competent authority in the format available on CCMT website.	
K.	Print copy of proof of payment of **Seat Acceptance Fee (SAF)**.	
L.	Original Migration certificate	Any one certificate
M.	Original Transfer certificate	
N.	Original Character/ Conduct certificate	
O.	Print copy of the **Registration form and locked choices** (duly signed by the candidate)	
P.	Print copy of the **Provisional seat allotment letter (PSAL)** (duly signed by the candidate)	
Q.	Print copy of the **Online documentation verification certificate (ODVC)** (duly signed by the candidate)	
R.	Undertaking in case of unavailability of any documents (Refer: **Annexure-2**)	
S.	Two set of self-attested copy of all original documents mentioned in points **A to R**. (The original documents mentioned in the points **B to H** will be returned to the candidate after verification.)	
T.	Two passport size recent photographs	
U.	First Page of Bank Account Passbook	

Note:

i) Please note that if original documents are not in English/ Hindi, English/ Hindi version/translation of such certificates, duly certified by the Principal/Director or other applicable competent authority of the graduating Institute will be required to be produced.

ii) Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government.

iii) The SC/ST/OBC-NCL candidates of Maharashtra state have to produce their caste validity certificate in the format available on CCMT website. ST certificate for candidate from Tamil Nadu state must be issued by the Revenue divisional officer.

iv) Any candidate admitted provisionally shall produce the provisional/degree certificate and all Mark/Grade sheets in original on or before 30th September 2025. Else their admission shall stand cancelled automatically. For such candidates refund will be made as per institute norms.

v) All CCMT 2025 admitted students will get the stipend only after the submission of Original Consolidated Mark/Grade Sheet and Degree/Provisional Certificate to the Institute.

vi) **In case of non-reporting candidates or cancellation of admission, the refund rules of CCMT/NIT Warangal shall be applicable.**

- **Help Line: 033-66251944**

For Academic Registration and Online Fee payment
PG Cell, Academic Section, Chanakya Bhavan Contact No : 033-66251944

- The prospective candidates are advised to visit the institute website as well as CCMT website regularly for updates and other details regarding the admission process.   The candidates in case of any query may contact Centre In-charge/ Co In-charge on preferably via email on following contact details.

Contact Details					
PI In-charge Name	:	Prof. Gayadhar Panda	**Co PI In-charge Name**	:	Prof. Papia Ray
Email ID	:	dfaa@nitttrkol.ac.in	**Email ID**		papiaray@nitttrkol.ac.in
Phone Number	:	8837445603	Phone Number		7749995678

- **Hostel admission:** Please refer **Annexure-3**
- **For Guest House Accommodation: Please refer Annexure-4**
- **Teaching/Classes will commence from 19th August, 2025. Class will be conducted in offline mode only.**
  Class time table will be available soon under the Student Notice Section of the Institute website (www.nitttrkol.ac.in.

Fees structure of institute   (Annexure -1)

M.Tech programmes:

Sl. No.	Items	Amount (Rs.)	Total (Rs.)
1	Admission fee (Non-refundable)	5,000/-	One-time payable (during admission)
2	Caution money	5,000/-	
		10,000/-	
1	Tuition fee	15,000/-	Payable per semester
2	Registration fee	1,000/-	
3	Examination fee	1,000/-	
4	Laboratory and Library fee	2,000/-	
5	Development fee	1,000/-	
		20,000/-	

Annexure-2

(UNDERTAKING IN CASE OF LATE SUBMISSTION OF DOCUMENTS)

Date:

To
The Director
NITTTR Kolkata

Subject: - Undertaking for the late submission of relevant documents/certificates*

Respected Sir,

I _____ Son/

Daughter of Shri _____Resident of village/town/city/district of State/UT has

physically reported at NITTTR, Kolkata for M. Tech. admission through CCMT 2025.

I have not submitted the following *documents/certificates. I will submit the same by 30th September
2025 (as per CCTM information Brochure Page no. 9)

1. ---2.--
3. ---4. --
5. ---6. --

In case I fail to submit the documents/certificates by date as mentioned above or found ineligible or
information provided herein or in Application Form found incorrect at any stage then the Institute reserves
the right to cancel my admission automatically. In such event, I shall be fully responsible for all
consequences arising out of such cancellation of admission. NITTTR Kolkata shall not be held
responsible in any case. I also know that, fee refund rules of NITTTR Kolkata will be applicable in case
of cancellation of my admission.

Signature of the Applicant
Name of the Applicant:
Date:

* *Not applicable for category certificates.*

Hostel admission of M.Tech.-Ist Year students for the Academic Year 2025-26

11th August 2025 (9:30 AM onwards)

- Students requiring hostel accommodation, hostel reporting date is **11th August, 2025.** The students must report *physically to hostel office* on **11th August, 2025**.

  Documents to be submitted at the time of Hostel admission:
  1. Copy of M.Tech. 1st Admission Slip 2025-2026 by Reporting Centre In-charge of NITTTR Kolkata (Hostel Section Copy)
  2. Hostel Admission Letter
  3. Photocopy of Institute Admission Fee Receipt issued by Account Section of NITTTR
  4. Photocopy of Hostel Admission Fee Receipt
  5. Four recent passport size color photographs
  6. Photocopy of Address proof (Aadhar Card, Voter ID Card, Passport)
- **Hostel Fee Structure:**

Course	Students	Hostel	Hostel Fee & Mode of payment
M.Tech	Girls	Rs. 6000/- per semester*	Online
	Boys	Rs. 6000/- per semester*	Online

* Excluding the fooding charge

- The allotment of hostel room will be done by hostel section after receiving the payment of the hostel fee on first come first basis. Students can avail the single sharing accommodation in Swami Vivekananda Hostel **for boys** and Single sharing accommodation in Gargi Hostel **for girls.** Students are required to bring their own Bed Sheet, Pillow, Blanket and lock & Key for door.

For Hostel Registration and Inquiry		
Mr. Swarup Chand Bala Assistant Section Officer Mandana Mishra Hostel Office NITTTR Kolkata Office No. : - 033-66251952 / 033 66251904	Dr. Mithu De Hostel Warden of Gargi Hostel NITTTR, Kolkata Contact: 7596963620	Dr. Kunwar Raghavendra Singh Hostel Warden of Mandana Mishra Hosle, Swami Vivekananda Hostel and Rabindranath Tagore Hostel NITTTR, Kolkata Contact: 9634921725

SCAN & PAY

UPI ID: nitttresearchkol@sbi

Account Details for online payment:
- Account Name: NITTTR, KOLKATA;
- Bank Account No.: 10836428657
- Bank Name: State Bank of India;
- Branch Name: (01612)-SALT LAKE (SECTOR-1)
- Bank Address: DB-2 Sector-1, Kolkata, 24 Parganas (N), West Bengal, Pin-700064
- IFSC Code: SBIN0001612

For Guest House Accommodation

- Accommodation is available for parents on chargeable basis subject to availability.

- **Documents required for guest house booking:**
  1. Balance Institute Fee receipt/ Provisional admission letter
  2. Aadhar Card (of all guests)

For Guest House Accommodation related inquiry

Address: Mandana Mishra Hostel, National Institute of Technical Teachers' Training and Research, Kolkata, Block-FC, Sector-III, Salt Lake City, Kolkata-700106.

Office No.: 033-66251952 / 033-66251904

Email ID: hostel@nitttrkol.ac.in

For more details, kindly visit: www.nitttrkol.ac.in

Contact number and mail id of girls and boys hostel s warden	
Dr. Mithu De Hostel Warden of Gargi Hostel NITTTR, Kolkata Contact: 7596963620 Email: hostel@nitttrkol.ac.in	Dr. Kunwar Raghavendra Singh Hostel Warden of Mandana Mishra Hosle, Swami Vivekananda Hostel and Rabindranath Tagore Hostel NITTTR, Kolkata Contact: 9634921725 Email: hostel@nitttrkol.ac.in